

MEETING MINUTES

STILLWATER BOATING CLUB COMMITTEE

Date:	June 16th 2025
Time:	18:32 pm
Location	Stillwater Boat Club

IN ATTENDANCE:

Thomas Evans (TE), Gordon Welch (GW), Stephanie Clayden (SC), Simon Llewellyn (SL), Ryan Barnett (RB), Warren Hedley (WH), Malcolm King (MK), Arlis Borckelmans (AB)

APOLOGIES:

Fiona Haylock (FH), Kevin Rochefort-Rennie (KR)

MEMBERS & VISITORS:

Aaron Fitness (AF) Denise Davies

APPROVAL OF MINUTES:

The minutes were read from the March meeting and approved.

Moved: WH, Seconded: SL, Carried.

MATTERS ARISING FROM PREVIOUS MINUTES:

- Nil

INWARDS/OUTWARDS CORRESPONDENCE:

- Club member loyalty program. – incentive for spending suggested
- Suggested more food
- Feedback received about ladies fishing comp.
- Feedback around bar draw timing. Range is 6:30-7:30

SUB COMMITTEE REPORTS:

Financial Sub-Committee Report

Trading was better than expected for May with a close to break even for the month. The yard was profitable with continuing transition of boats offset by \$2000 catch up maintenance.

The clubhouse bar and kitchen ran at a small loss of -\$927, mainly driven by final pay to the previous manager. Overheads continue to run well ahead of budget and we will be doing a line by line review to make sure these costs are warranted.

There has been a noticeable uptick in the bar and kitchen receipts during June as the new manager has begun running specials and the food availability has been revamped.

It will be interesting to see if the long-term trend to low receipts during winter can be offset by interesting promotions and specials.

Credit Card with \$5000 limit has been applied for with TE & GW as signatories.

Net Profit (Loss) Club House	\$ (4564.00)
Net Profit (Loss) H/Stand &Yard	\$ 1499.00
Memberships	\$ (3029.00)
Net Profit (Loss) Summary	\$ 255.00

Bank Accounts as of 30th April 2025

Society Cash	\$ 17096.26
Accelerator Savings	\$ 42287.25
Total Reserves	\$ 59383.51

Moved WH, seconded SS, Carried

Building & Facilities Sub-Committee Report

Yard Manager Report:

- Prolonged boat needs to be weighed. Still waiting for a solution to refloat boat. Notice to be given

Work In Progress:

- Sumps in the yard, we are still awaiting lease agreements. They require clearing. Cleaning has been organised expected week of 23/06
- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Replacement of the boards on the gangway with checkerboard plate as the current solution is not fit for purpose. To follow up with KR (AF to follow up with him). Check pricing on Aluminium replacement for cost comparison.
- Update pricing on Ramp Notice board – prices to be changed.
- Generator has been fixed by AB.
- Look into getting a new tractor/telehandler. Can look at pricing. Budget given to look around for a new one. Research is underway, Looking at a slightly better option to provide the club with a more suitable, longer-term solution for the yard. GW to look at numbers for viability and liaise with AF.

Club House report:

- DD thanked the committee, brief intro to her starting with the club.
- Hand over has taken a little longer than expected.
- Discussed in house vs contractor kitchen

- Discussed pest control
- Discussed H&S – food hygiene etc.
- Interviewed 3 people for the vacant kitchen role.
- Developing a kitchen manual – set up so anyone could jump in to work and do basics.
- Bar – clean properly.
- Food – Looking at pricing to make it economic but plan is going well. Special thanks to Kevin, Rebekah, Chantelle for all their help.
- Looking for next plan to push what we are doing to the community.
- Getting all information in one place, in the hands of the club/committee not in the hands of any one individual
- Waterblasting of the deck area has been done.
- Pricing – Checking cost pricing. Doing work to make sure stock take process is going to be smooth.
- Penlink – Visit for the lunch event – paid event for the club, the revenue per head for these events has increased.
- Hangi event for Matariki went well.
- Craft for kids following weekend – followed by mulled wine for the adults that evening.
- DD has requested a working bee – committee agreed for the 5th July. General clean up, maintenance. Comms to go out as lots of help needed.

Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
 - Working bees
 - Painting the clubhouse
 - Deck Quote
 - Upgrades to the inside
- Removing of excess freezers
- Looking into option to advertise club activities on the TV screens

Health & Safety:

Work In Progress:

- Looking into the pricing for a new Defib, also looking at moving the location for easier access. GW to look at grant for replacement cost.
- Checking gear – for weight rating
- People have slipped on front deck area/stairs. Water blasted but also suggested getting sufficient lighting/ possibly some grip for stair area.
- WH quired the status of the Defib – Sitting with FH for pricing. A grant is going to be applied for to fund this.

Fishing Sub-Committee Report:

- Nil at present.
- Discussion for tentative dates for 2025/26 season occurring during July.

Event Sub-Committee Report:

- 26th July – Club Quiz
- Discussed bringing raft race back into the events calendar.

Club Captain:

- Bar draw change in time is making people come earlier and stay longer
- Improved vibe from members attending the club.

GENERAL BUSINESS:

Constitution Working Group:

Shifting SGM target date by 1 week to 6th July – comms are going out. All members are being sent proposed changes to constitutions. For 3 weeks there will be 1 night per week which is open to members to come with questions. Proposed its better to do SGM before AGM because of the time constraints and further administration required once the members accept a final constitution to meet the act.

Website: The development of the new website continues. Information architecture has been defined, and we're working on the current build and the first concepts. We're also working on content loading and imagery.

IT: Review of the IT infrastructure at the club and the associated costs is ongoing. Look to make these meeting online if possible. Continuing improvements. Further movement is happening to have this in the hands of the club not staff and ensuring all costs are appropriate.

Council: Ongoing discussions with the council, looking at the various lease agreements.

Recruitment: Ads are up for Kitchen Role

Marina Development: Received an update from Marina developments. They are currently in discussion with Local Iwi. Looking at any concerns they have.

Hibiscus & Bays Facilities Grant Round now closed. We have applied for \$15,300 for painting of the clubhouse and decision was be made by 25th May 2025. \$5000 received for painting the club house – this must be completed by October and is specifically for painting.

Kitchen: Communication sent to still bites with regards to the committee deciding to terminate the contract. Committee is now looking at all options available to ensure continuation of service for members.

SS has provided updates around a revamp of the club rooms. There is a set of new colours to be approved by committee. Basic drawings of concepts to improve the area were shown. Details of anything significant to be shown to members.

NEXT MEETING:

Next meeting will be held on the 21st of July 2025

Motion to adjourn was made at 8.52 p.m. and was passed unanimously.